



## Howard Center Website Privacy Policy

*(This policy is specific to the Howard Center website and posted on it).*

The privacy of our customers is important to Howard Center. We understand that visitors to Howard Center's website need to be in control of their personal information. Therefore, the following is Howard Center's Website Privacy Policy:

You do not have to give us personal information to visit our sites. If you choose not to provide personal information, you can still visit all Howard Center webpages.

### ***Cookies***

What is a cookie?

A cookie is a small piece of information that is sent to your browser – along with a Web page – when you access a Web site. There are two kinds of cookies. A session cookie is a line of text that is stored temporarily in your computer's memory. Because a session cookie is never written to a drive, it is destroyed as soon as you close your browser. A persistent cookie is a more permanent line of text that gets saved by your browser to a file on your hard drive.

Howard Center does not use any cookies.

### ***Data Collection***

- ❖ We may collect personally identifiable information (name, e-mail address, physical address, and other unique identifier) only if specifically and knowingly provided by you.
- ❖ Information collected is for statistical purposes only. Howard Center performs analyses of user behavior in order to measure interest in the various areas of our sites. Howard Center also uses listservs to send out information and change notices to subscribed users of our sites.
- ❖ Howard Center will protect the personal information that you share with us. Howard Center does not disclose, give, sell, or transfer any personal information to third parties. If we share demographic information with third parties, we will give them aggregate information only.

### ***E-Mail***

While Howard Center will make every attempt to protect the personal information that you share with us, electronic mail is not secure against interception. If your communication is very sensitive, you may want to send it by encrypted email or postal mail instead.

We want to be very clear: We will not obtain personally identifiable information about you when you visit our site, unless you choose to provide such information.